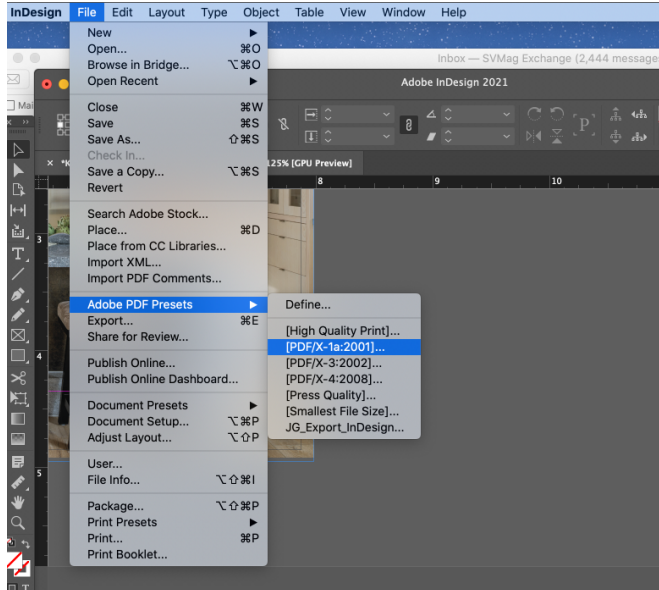


Pulling Bleeds + Exporting PDFS— Can sometimes be a little confusing, but if you are exporting your InDesign file as a PDF/X-1a document, please do the following:

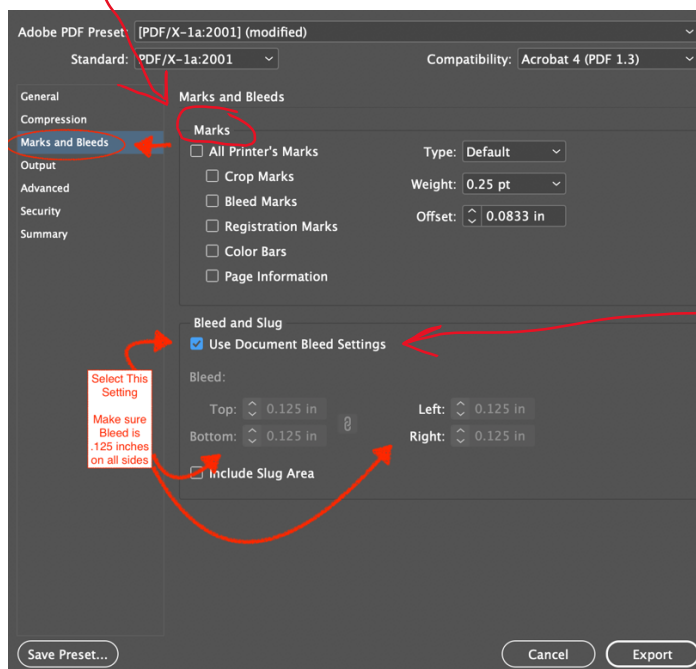
1. First, export the file as a PDF/X-1a document



2. in the document dialog box that pops up under PDF Exports when exporting your document, you scroll down to the “Marks and Bleeds” section of the SAVE dialog box (3rd from the top on the left hand side under “General” and “Compression”).

3. Select the “Marks and Bleeds” pane

- a. Navigate to MARKS section and be sure to UNCHECK “All Printer’s Marks” so that no crop marks or bleed marks show (makes it hard to guarantee black lines don’t print)
- b. Navigate to “Bleed and Slug” and just select the check box for “Use Document Bleed Settings” and make sure that it is set at 0.125 inches on all sides. You will have to make sure that you have pulled the edges of any images or elements that “bleed” off the page outside of the working ad size first.



Note: if the measurement does not say 0.125 inches on all sides, then you have to go to the FILE menu and select “Document Setup”

Then, in the pop-up window for “Document Setup” — set up your document to have the 0.125 inch bleed on all four sides (top, bottom, left and right).

